

## Science and Technology Board Meeting - 27 Aug 97

1. The fourth planning/working group meeting for the APG Science and Technology Board convened on 27 Aug, 1997. Attendance at this meeting was expanded to include the Harford Community College (HCC) and the Harford County Office of Economic Development.

2. Attendees:

- Dr. Jim Savage, U.S. Army ERDEC
- Mr. Roy Albert, U.S. Army ERDEC
- Ms. Denise Carnaggio, Office of Economic Development
- Mr. Rusty Stephens, Harford Community College
- Mr. Rich Dimmick, U.S. ARL
- Mr. Bob Silcox, U.S. Army Garrison, APG
- Mr. Michael McNeir, U.S. ARL
- Dr. Dave Brown, U.S. Army TECOM
- Mr. Stephen Clark, U.S. Army TECOM

3. The meeting commenced at 0900, 27 Aug in the HEAT center. The use of these outstanding facilities for this and future meetings provides further validation that APG is truly interested in partnering with the county. The first full S&T board meeting will be scheduled at the center.

4. The first order of business was a review of the "Strawman" charter. Additions were made under the purpose, membership, tasking, and signature portions. A copy of the revised charter is attached to these minutes.

5. A S&T board briefing will be provided to the commanders/directors of all S&T board organizations by a member of the S&T board working group. These briefings will allow those individuals to be brought up to date on actions the working/planning group has been taking, to review and seek approval for the draft charter prior to the full S&T board meeting, and to seek assurance for support for future actions that the board will undertake. A verbal invitation to the full S&T board meeting will be followed by a letter. Briefing responsibilities are assigned to the following individuals:

- HQ TECOM - Steve Clark
- APG Garrison - Bob Silcox
- U.S. Army Chemical and Biological Defense Command - Jim Savage
- Program Manager for Chemical Demil - Jim Savage
- U.S. Army Center for Health Promotion and Preventive Medicine - Jim Savage
- U.S. Army Aberdeen Test Center - Steve Clark

U.S. Army Environmental Health Center - Jim Savage  
U.S. Army Medical Research Institute of Chemical Defense - Jim Savage  
U.S. Army Research Laboratory - Rich Dimmick  
U.S. Army Evaluation Analysis Center - Steve Clark  
TECOM Legal Council - Steve Clark  
Harford Community College - Denise Carnaggio  
Harford County Government - Denise Carnaggio  
Northeastern Maryland Technology Council - Denise Carnaggio

6. The agenda and possible time-frame for the first full S&T board meeting were discussed. The date for this meeting is between the end of October and the middle of November, dependent upon participation by the County Executive, TECOM Commander, and HCC President. The agenda for this meeting will include the signing of the charter for the S&T board and the signing of the Memorandum of Agreement between Harford county and APG. Secondly, a 40 minute Audio-Video presentation highlighting the capabilities and technology focus of the S&T board membership will be presented. The TECOM PAO will be contacted for "media event" exposure to include the Aegis, Baltimore Sun, and APG News.

7. Preparation for the first full S&T board meeting includes the development of the audio-visual presentation. Support for this will be sought at the briefings discussed in paragraph 4, with identification of a POC. This POC will be identified to the undersigned, with phone number, and will be contacted. The POC will be responsible for gathering enough concerning the capabilities and technologies of his/her organization and providing the same to the undersigned. A fourth meeting of the working/planning S&T board will be held within 2 weeks after all the organizational briefings have occurred. At this meeting, input to the AV program will be reviewed and consolidated.

8. Denise Carnaggio briefed the draft Memorandum of Agreement between the United States Army Aberdeen Proving Ground and HEAT Center Oversight Board. This document is critical in the sense that it firmly establishes a partnership between the HEAT Center and APG, which is one of the goals of the S&T Board. Minor changes to the draft were suggested to Ms. Carnaggio. The S&T working/planning group offers thanks to Ms. Carnaggio and Mr. Silcox for the work put into creating this document.

9. Eight key technologies were identified at the meeting for consideration by the full S&T board. These technologies include energy, high performance computing, modeling and simulation, environment, materials, laser and optics research, biotech and medical research, and assistive technology.

#### 10. TIME LINE SUMMARY:

Due Date	TASK	ACTION OFFICER
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27 Aug	General Andrews calendar for S&T board brief and attendance at full S&T board meeting Dates available for full S&T board to be provided to Denise Carnaggio	S. Clark
03 Sep	One page paper ref capabilities and technologies requirements sent to S&T board working/planning group members	S. Clark
14 Sep	PAO briefed on S&T board full meeting	S. Clark
15 Sep	All S&T Board organizations briefed by S&T working/planning group members	As assigned para 4
17 Sep	POCs identified from S&T board organizations ref capabilities and technologies. POCs provided to S. Clark	As assigned para 6
19 Sep	Date set for final S&T working/planning board meeting	S. Clark
09 Oct	S&T board working/planning group meets for final working/planning meeting. Agenda centers on preparing briefing for full S&T board to include AV presentation	S. Clark
15 Nov	Full S&T board meeting	S. Clark

11. Enthusiasm again ran high at this meeting; I thank everyone for their participation and continued support in this effort.

12. The meeting was concluded at 1120.

STEPHEN C. CLARK  
S&T Board Coordinator